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| **COST Action CA16104** |
| **Action Title: Gravitational waves, black holes and fundamental physics**  |
| **Draft Agenda** |
| **Management Committee Meeting** |
| **Valletta, Malta** |
| **From25 January 2018 to25 January 2018** |
|  1. Welcome to participants |
| 2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a  quorum |
| 3. Adoption of agenda  |
| 4. Approval of minutes and matters arising of last meeting  |
| 5. Update from the Action Chair  |
|  a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/  IPC institutions and Specific Organisations. |
|  b) Short Term Scientific Missions (STSM): review of completed reports and new applications |
| 6. Update from the Grant Holder: Action budget status  |
| 7. Update from the COST Association, if a representative is present  |
| 8. Monitoring of the Action  |
| 9. Implementation of COST policies on: |
|  a) Promotion of gender balance and Early Career Investigators (ECI)  |
|  b) Inclusiveness and Excellence (see below list of Inclusiveness Target Countries) |
| 10. Follow-up of MoU objectives: progress report of working groups  |
| 11. Scientific planning  |
|  a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)  |
|  b) Action Budget Planning  |
|  c) Long-term planning (including anticipated locations and dates of future activities)  |
|  d) Dissemination planning (Publications and outreach activities)  |
| 12. Requests to join the Action from : |
|  a) COST countries |
|  b) Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific  Organisations: EU agencies, European RTD Organisation, International Organisations |
| 13. AOB |
| 14. Location and date of next meeting |
| 15. Summary of MC decisions |
| 16. Closing |